

MINUTES: Leadership Meeting: College of Sciences
August 19, 2008

Announcements: Instructor and Senior Instructor position approved and implemented College of Nursing and Allied Health operational in 11 days.
Does everyone have copies of the AY08-09 calendars and deadlines?
FY2009 budget approved at August BR meeting. No breakdowns yet.
Training sessions for *Zero-Based Budgeting* coming this fall.
You are all having timely and regular departmental meetings, no?
Have you read *The World is Flat*?
College Leadership meetings will be held on the second Tuesday of every month starting at 3:30 PM in the Vincent first floor conference room.
There were several complaints that the transfer office is giving out incorrect information on the new grade replacement and transfer grade policies. Grady will investigate. Follow-Up: Nancy Allen met with Fred Dietz in person and explained the new policies.
There were also complaints that two unrelated room scheduling schemes have been operating side by side. Follow-Up: Greg Pecina's office has taken over all room scheduling on campus.

- 1) Draft of Fall; Faculty Meeting Agenda. Time & Location = Thursday, 10 AM, MCS-100
- 2) Status of Departmental Mission & Goals. **Biology and Physics have completed their departmental Mission and Goals statements. Ag, CS, Chem, and Math need to work on this in the fall term. REM: Ratified ASU Mission and Goals due to Board of Regents by December. All of us will likely have to revise our Mission and Goals when this final campuswide statement is completed.**
- 3) Known Challenges for the coming academic year:
 - Faculty Core Curriculum Committee
 - Competency Tests for CS and Communications
 - Chemical Inventory, Hazmat Overhaul, Homeland Security oversight.
 - Defining "illiteracies" per ASU's new Mission and Goals
- 4) Dean's Office documents gong on-line. Each department has a folder in [Q:\College of Sciences](#). **There has been some confusion with IT. This may have to be moved from the Q drive to the R drive.**
- 5) The new *College of Sciences*. Where do we want to go? How will we get there?
There was considerable discussion about the directions we can take now that Nursing and PT have fissioned from the college. The new departmental Mission and Goals statements will be a good time to see what themes emerge. At this point we know the following for certain: Math is working on an Applied Mathematics degree. Physics is working on a Geology major and a new interdisciplinary Environmental Science degree.
- 6) Succession Planning and administrative depth. Suggest you intern some of your faculty for critical departmental roles (e.g. scheduling, evaluations, PAA HEF, budgeting, etc.) We will do the same with a different department head presiding over each monthly CoS meeting. Who wants to go first?
Grady explained what succession planning is and requested that each department head select some likely faculty candidates and give them "internship" opportunities this academic year. Topics should be distributed one at a time to one faculty member at a time on a voluntary basis. The idea is to have each interested faculty member rotate through the full gamut of departmental responsibilities in order to build depth and institutional knowledge across a wide faculty base.

Grady requested that each department head take responsibility for one College Leadership meeting this year. The schedule is:

September	Kelly
October	Paul
November	Andy
December	Tim
January	Gil
February	John

7) Report on Summer SACS Institute

Grady will report on this in detail during the Fall Faculty meeting. See the powerpoint from that document for more information.

- 8) Beginning of semester checklist:
- _____ Outside employment reports
 - _____ Expert Witness reports
 - _____ Collect syllabi, in PDF format if possible, for web posting
 - _____ Collate, prioritize, and turn in HEF requests.
 - _____ Identify Lily Conference nominees

To-Do List:

New Faculty/Staff pix and micro-bio for Thursday's presentation

Departmental info or slides for Thursday's presentation

Time Capsule notes (by tomorrow)

Digital picture and short blurb on each new person to be used Thursday morning.

Think about our new college and discuss this with your faculty.

Remember the basic question:

What is our [niche](#)?

What are ASU's unique attributes?

Small size

Nimbleness

Ability to integrate horizontally

Commitment to a global approach