

**College of Sciences
Departmental Meeting
April 26, 2007**

OLD BUSINESS:

- A) Preparation for College Mission Meeting and one-on-one faculty meetings
- B) Classroom utilization strategies (see <http://www.thecb.state.tx.us/reports/PDF/1151.PDF>)
Guideline is 38 hours/week for classrooms and 25 hours/week for labs
If it isn't in Banner is do not get reported.
Action Item: Check all rooms & get back with Grady on any coding errors or use changes.
Fall usage is only thing measured. Do our multiyear schedules reflect this fact?
- C) Update? Outcomes measurements for Andy Dane? (roundtable)

NEW BUSINESS:

- 1) Charge from Coers to prepare departmental summaries for the new President. Send to Grady for consolidation into College of Sciences report.
 - Bulleted list of highlights
 - Bulleted list of needs
 - Bulleted list of goals sorted by short-term and long-term
- 2) Plans for regular monthly meeting starting in the Fall term
- 3) Feedback on IDEA evaluations (roundtable)
- 4) Follow-up on P&T actions
- 5) Discussion of Faculty Senate reports on workload and rank/step system.
- 6) Status of faculty searches (roundtable)
- 7) Discussion of recommendations regarding health sciences and SACS Substantive Change Prospectus
- 8) Space Grant Consortium undergraduate scholarship deadline extended
- 9) Update on Risk Assessment response
- 10) Block scheduling for the Spring 2008 term? Dual credit and DE options.