

Department Criteria

 Department Agriculture

Department Peer Review Committee Chair _____

Date _____

Teaching (minimum of 6 points required for Professional Achievement Award)

Category A: 3 points each
Department Faculty Support

Activity	Yes	No	Abstain
1 Chair successfully completed master's thesis			
2 Receive first-place university, state, regional, national, or international teaching award			
3 Assume primary responsibility for developing a new curriculum, course of study, concentration, track			
4 Develop and teach course, lab, or practicum new to the curriculum			
5			

Category B: 2 points each
Department Faculty Support

Activity	Yes	No	Abstain
1 Supervise Carr research project to completion			
2 Receive runner-up university, state, regional, national, or international teaching award			
3 Supervise an independent study project resulting in external grant proposal, award, or presentation			
4 Convert existing course to on-line format			
5			

Category C: 1 point each
Department Faculty Support

Activity	Yes	No	Abstain
1 Direct undergraduate or non-thesis research to completion (1 pt. each up to 3 pts/yr)			
2 Serve as committee member (excluding chair) of successfully completed thesis			
3 Supervise uncompensated practicum or internship			
4 Supervise and train individual graduate or undergraduate assistants as assigned by department head			
5			

Scholarly Activity/Creative Endeavor (minimum of 6 points required for Professional Achievement Award)*Category A: 3 points each**Department Faculty Support*

Activity	Yes	No	Abstain
1 Publish peer-reviewed book			
2 Publish peer-reviewed article			
3 Publish book chapter			
4 Present peer-reviewed presentation at national or international meeting			
5 Receive national or international award for scholarly work			
6 Serve as editor of peer-reviewed book or journal			
7 Chair professional conference			
8 Receive external grant or contract (pts for each award)			

*Category B: 2 points each**Department Faculty Support*

Activity	Yes	No	Abstain
1 Publish paper in peer-reviewed conference proceedings			
2 Publish peer-reviewed article in local or state publication			
3 Publish custom manual, textbook, or laboratory manual			
4 Present peer-reviewed state or regional presentation			
5 Receive state or regional award for scholarly work			
6 Provide review response for peer-reviewed publication			
7			

*Category C: 1 point each**Department Faculty Support*

Activity	Yes	No	Abstain
1 Provide presentation at non-juried conference			
2 Review external scholarly work (1 pt each up to 3 pts/yr)			
3 Co-author (beyond 3rd author) peer-reviewed publication or proceedings			
4 Receive internal grant			
5 Serve as associate editor or member of a review board of peer-reviewed book or journal			

Leadership/Service (minimum of 6 points required for Professional Achievement Award)*Category A: 3 points each**Department Faculty Support*

Activity	Yes	No	Abstain
1 Serve in leadership role for state/regional/national/international professional organization			
2 Chair, direct, or coordinate college or university committee or event			
3 Serve in uncompensated leadership role in department program coordination, maintenance, or accreditation			
4 Serve as President of the Faculty Senate			
5			

*Category B: 2 points each**Department Faculty Support*

Activity	Yes	No	Abstain
1 Chair or co-chair state or regional committee			
2 Serve in leadership role for district/local professional organization			
3 Serve as advisor for recognized campus organization			
4 Chair of tenure-track or administrative search committee			
5 Serve as member (excluding chair) of university committee (2 pts each, max of 4 pts/yr)			
6 Chair of departmental committee			
7 Judge national or international academic competition			

*Category C: 1 point each**Department Faculty Support*

Activity	Yes	No	Abstain
1 Participate in community activities related to discipline (1 pt each or 2 pts/yr)			
2 Serve on committee, including chair, or non-tenure track or staff search committee			
3 Recruitment/retention/orientation activities beyond departmental expectations			
4 Organize/lead student travel or event			
5 Judge/assist local/regional academic competition			
6 Serve as member of faculty senate			
7 Serve as web master for department			
8 Serve as consultant in area of expertise (1 pt. each, max of 2 pts/yr)			